



THE
GRAND

CORPORATE
PACKAGE

THE GRAND FUNCTION ROOM

Our private function room is an ideal space that caters to both training sessions & seminars.

Delivering quality customer service & attention to detail, our experienced staff will ensure your next event is one to remember.



THEATRE STYLE

Classroom setup or U shaped



PRIVATE AREA



AUDIO / VISUAL



SMOKING AREA

Ample space for interactive sessions

CORPORATE PACKAGES

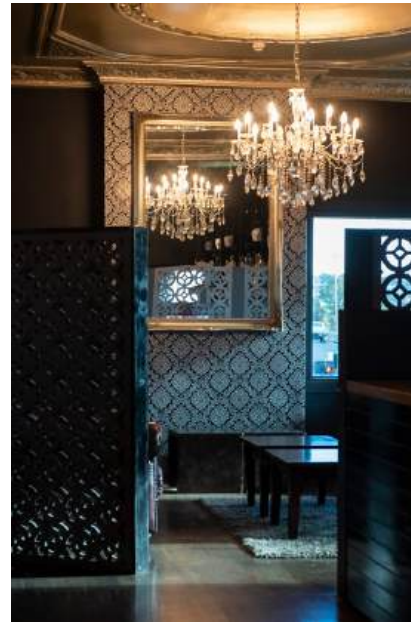
ROOM HIRE- \$300 FOR UP TO 8HRS.

Water station for duration of session, projector and screen and set up.

TEA AND COFFEE STATION - \$50

Morning Tea, Lunch and afternoon tea all available on request.

Select from our range of platters or Bistro Meals.



MORNING TEA

PLATTER_ \$90 each _____

- Assorted pastries
- Seasonal fruit

LUNCH

PLATTER_ \$90 each _____

- Selection of party pies & sausage rolls
- Tandoori chicken kebabs
- Lemon chicken in a mini boat
- Mini bruschetta tomato basil
- Arancini pumpkin & fetta (v)
- Beef sliders
- Pulled Pork sliders
- Salt & pepper calamari boats (gfo)
- Beer battered fish fillets in boats (gfo)
- Thin Crust pizzas – select 2 from below options
 - Hawaiian
 - BBQ Chicken
 - Meat Lovers
 - Vegetarian
- Gourmet sandwiches (vo,gfo)
- Lentil balls (vg,gf)
- Spinach & potato pakora (vg,gf)
- Spinach & Ricotta pastizzi
- Asian platter - spring rolls, samosas, mini dims sims, prawn twisters

AFTERNOON TEA

PLATTER_ \$90 each _____

- Assorted pastries
- Seasonal fruit

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- Morning Tea - Serving Time: _____
 - Lunch - Serving Time: _____
 - Afternoon Tea - Serving Time: _____
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Function Date: __ / __ / ____

Start time: _____

Guest Numbers: _____

Function Name: _____

TERMS & CONDITIONS

1. All corporate functions will be tentative until a minimum \$250 deposit is paid and a copy of signed terms & conditions have been received
2. Final payment should be made no less than 7 days prior to the function date.
3. The Grand requires final guest numbers, food selections, AV requirements and dietary requirements 7 days prior to the function date.
4. Loss or damage - by booking & signing these terms you agree to be responsible for any property loss or damage.
5. The Grand Hotel reserves the right to refuse entry and close down any function for unacceptable behaviour. All guests must have Photo ID to enter the venue. Please ensure all guests are aware as they will be refused entry. The Grand Hotel practices Responsible Service of Alcohol and our staff reserve the right to refuse service to anyone based on RSA laws, anti-social behavior, or for any other reason at the Hotel's discretion. Guests deemed to be intoxicated will not be allowed to remain on the premises.
6. Minors are allowed to remain in the function room for the duration of function as long as they are accompanied by a responsible, legal guardian or for training/work purposes. Ages and total number of all minors in attendance should be provided with the guest list. Any minors discovered to be consuming alcohol will be asked to leave the premises. Any adults discovered to be allowing or supplying alcohol to a minor will be asked to leave the premises. Any non-compliance with these terms could result in the function being terminated immediately. No refund will be given in this instance.
7. Decorations - no items are to be stuck to walls unless preapproved by management. All balloons must be restrained/weighted and confetti and glitter are prohibited. No open flame, battery operated tea light candles only. Excludes candles on cakes.
8. Additional Food & Beverage - no outside food or beverages are to be brought onto the premises with the exception of a birthday cake, potato chips, nuts and lollies. Grazing and antipasto platters are not permitted.
9. Functions booked on any Public Holiday will incur a 15% surcharge on the total function price including any extras. Functions booked on a Sunday will incur an additional fee of \$250.
10. Beverage service concludes 15 minutes prior to the conclusion of the event. All functions guests and hosts are expected to exit the function room in a timely manner at the conclusion of the event. Any persons lingering in the function room more than 30 mins past the scheduled end time will incur excess fees. Fees will be charged at \$100 for every 15 minutes over the specified time. These fees will be taken out of the bond.
11. No drinks/glasses allowed on the dance floor. Guests must wear shoes at all times. Guests are prohibited from the stage and entering the DJ booth and bar areas. The Hotel is not responsible for any damages or injury if guests do not follow hotel requirements. Guests must comply with all laws, including OHS and liquor licensing laws, and comply with all directions from the Hotel's staff.
12. The Hotel will not be responsible for any damage or injury to any person or property unless caused by the Hotel's recklessness. The hotel is not responsible for the security of guests' property. Goods left after a booking without prior agreed arrangements may be donated or discarded by the Hotel.
13. It is the host's responsibility to ensure that guests adhere to these guide lines, failure to do so may cause the function to be cancelled immediately with no refund guaranteed.

I/WE _____

_____ acknowledge that I/WE have read and understood the terms and conditions and that I/WE will comply with these conditions.

Customer signature: _____

Date: __ / __ / ____

Manager signature: _____

Date: __ / __ / ____

CONTACT US

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